**REVENUE STAMP**

(to be applied only when requesting stamped certificates)

To the Rector

Scuola di Studi Universitari e di Perfezionamento Sant’Anna

Piazza Martiri della Libertà 33

56127 Pisa (PI)

**Subject: Certificate request**

I, the undersigned ………………………..…… place of birth …….…………..…… date of birth ……….…………

address ……………………..…………………………………..………. email ………..…………….…………………

enrolled in... ………………………….. …………………………………………………………………………………..

**REQUEST THE ISSUE OF**

no. ....... certificate(s)

attesting *(please indicate the type, e.g. certificate of enrolment, exams, qualification, ...)*

..……………………………………….…………………………………………………………………………………....

………………………………..……………………………………………………………………………………………..

☐ Valid for Italy ☐ Valid for abroad ☐ In English ☐ In Italian

☐ on stamped paper (p*lease include a revenue stamp for each certificate requested according to the current value*)

* No. ..... revenue stamp(s) are enclosed.
* Receipt of payment of € ...... made through the PagoPA portal (<https://solutionpa.intesasanpaolo.com/IntermediarioPAPortal/noauth/contribuente/verificamail?idDominioPA=93008800505>) for the virtual payment of the stamp duty by the Scuola Superiore Sant'Anna (Agenzia delle Entrate authorization no.77248 of 2/11/2021).

The amount includes the revenue stamp for the certificate request.

* Payment of € .... fulfilled by the applicant. (Please indicate the serial number ("Identifier") of each revenue stamp):  
  serial number ("Identifier"): |\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|  
  serial number ("Identifier"): |\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|  
  serial number ("Identifier"): |\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|  
    
  *(Please note that each serial number uniquely identifies the revenue stamp, which must be kept for possible verification and cannot be reused.)*

☐ on plain paper, as it is instrumental to a judicial proceeding to which the undersigned is a party (art. 18 of Presidential Decree No 115/2002)

☐ on plain paper for the following use:

* Documents and copies related to tax assessments and collections, declarations, complaints, documents and copies to be submitted to the competent offices in application of tax laws (Art. 5, Tab. B, Presidential Decree No. 642/1972);
* To obtain a scholarship (Art. 11, Tab. B, Presidential Decree No. 642/1972);
* Other *(specify the use for which the document is requested and the regulatory provision providing for exemption from payment of stamp duty)* ..........................................................................................................................

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I, the undersigned, hereby delegate Dr./Mr./Ms./Mrs.……………………………………………………….………. place of birth …….…………..………………………… date of birth ………………..…*(Please attach a copy of your ID)*

Place and date, ………………………….

|  |  |
| --- | --- |
|  | Applicant’s signature  …………………..……………….. |

*Under Article 13 of EU Regulation 2016/679, personal data collected will be processed, including electronically, exclusively within the scope of the proceedings for which this declaration is made. Information available at the link:* [*https://www.santannapisa.it/it/rilascio-certificati*](https://www.santannapisa.it/it/rilascio-certificati)*.*

***Please note*** *that under Presidential Decree No. 445 of December 28, 2000, and the Directive of the Minister of Public Administration and Simplification No. 14 of December 22, 2011, as of January 1, 2012, certifications issued by this Administration are valid and usable ONLY in dealings with private individuals; in dealings with the PP.AA. and public service managers, certificates ARE REPLACED with self-certifications.*