



Rector's Decree No. 137/2024

## **MASTER IN HUMAN RIGHTS AND CONFLICT MANAGEMENT**

### **CALL FOR APPLICATIONS**

**A.Y. 2024/2025**

#### **ART. 1**

##### **The Master Programme**

In accordance with Art. 7 of the School's Charter, the Scuola Superiore Sant'Anna - in Pisa, Italy, is offering a *Master in Human Rights and Conflict Management* (hereinafter, "the Master") for the academic year 2024/2025.

The Master Director is Emanuele Sommario, Associate Professor of International Law.

The Master will be held at Scuola Superiore Sant'Anna in Pisa and at dedicated venues for the internship, starting on 8 January 2025 and ending in Spring 2026. It will be a full-time programme, and the language of instruction will be English.

#### **ART. 2**

##### **Academic credits**

A maximum of 66 academic credits will be awarded upon successful completion of the Programme (max 37 – min 31 from the didactic phase, 24 from the internship phase, 5 from the Final Exam) subordinate to evaluation of results and regular class attendance, in accordance with the Internal Rules and Regulations of the Master. Diplomas are awarded to students who attain a minimum of 60 academic credits.

#### **ART. 3**

##### **Goals**

The main educational goal of the Master is the training of professionals able to:

- work in design, management and monitoring positions within the programmes promoted by national, regional, international or non-governmental organisations, for the purpose of protecting human rights and preventing, mitigating or solving conflicts;
- combine, in a dynamic, non-sequential way, critical knowledge and technical-operational knowledge as the key components of their service in complex situations;
- understand the mutual connections between the protection of human rights and conflict management, while possessing a sound legal and methodological background and practical-operational skills in such areas;
- keep into account the historical, geopolitical, economic, and gender dimension of intercultural relations as essential factors in their work assignments.

#### **ART. 4**

##### **Teaching methodology and Phases of the Programme**

The lecturers will adopt an intercultural perspective and a cross-disciplinary approach. Teaching methodologies will be based on the analysis of real situations and concrete examples, and will include a significant number of drills, simulations and/or role-plays.

The syllabus of the Master, in addition to individual study and the preparation of a final dissertation or project work, will cover 450 hours of classroom lectures and a 480 hours' internship.

The didactic phase will consist of two modules: *Module one*, mostly theoretical and methodological, and *Module two*, mostly practice-oriented. Class attendance will be compulsory. Classes are usually held from Monday to Friday on a full-time basis. For special sessions or in exceptional cases, classes might be held also on Saturday. Attendance of all courses is required. Failure to attend 80% of classes and 85% of the internship hours will result in dismissal from the Master.



Two rounds of exams will be held during the didactic phase, towards the end of *Module one* and of *Module two* respectively. Moreover, special exam sessions will be held at the end of, or during, specific courses. In order to be admitted to the internship and to be entitled to the final diploma, it is mandatory to pass the final exam for courses listed as “compulsory”.

The didactic phase is followed by an internship phase. Admission to the internship phase shall be subject to acquiring a minimum of **31 academic credits**, by passing the required examinations.

The goal of the internship is to supplement the classroom lectures with direct, hands-on experience within national and international institutions and organisations. Participants completing the internship phase will be awarded a further **24 academic credits**.

The rights and duties of the students of the Master, as well as the relations between the students and the organizing institution, are regulated by the General Rules and Regulations of the Scuola Superiore Sant'Anna and by the Internal Rules and Regulations of the Master.

#### **ART. 5**

##### **Dissertation/Project work and Final Exam**

At the end of the Master, students shall produce a written dissertation or a project work related to their internship experience and to the topics covered within the didactic phase of the Master. The dissertation/project work will be publicly discussed during a Final Exam. Admission to the Final Exam session is subject to the submission of the dissertation/project work, in a digital format, through the online dissertations archive of the Sant'Anna School of Advanced Studies at <https://dta.santannapisa.it/>. The deadline for this procedure is set by the Master's Secretariat Office and is communicated to the students at least three months before the submission is due. Participants passing the Final Exam will receive **5 academic credits**.

The Final Exam session will take place in Spring 2026. In exceptional circumstances, and following a written and motivated request, the Master's Director may authorize a postponement of the Final Exam at a later session. In the absence of such authorization, the participant who has not taken the Final Exam shall be considered dismissed from the Master.

#### **ART. 6**

##### **Places available and Entry requirements**

The Master is open to a maximum of 28 participants.

Applicants for the Master Programme shall:

- have a three-year (at least) university degree or equivalent, issued by a university institution or equivalent. Students who expect to attain such qualifications before 31 December 2024 are also eligible (see art. 7);
- understand, speak and write English at least at level B2, as exemplified in the Common European Framework of Reference for Languages (Council of Europe).

A limited number of places might be reserved to participants coming from institutions/organizations that have signed a formal agreement with the Scuola.

#### **ART. 7**

##### **Application Procedure**

Applicants shall enter their application online, at [www.humanrights.santannapisa.it](http://www.humanrights.santannapisa.it), following the procedure described in the section “Application Process”. Applicants are strongly advised to carefully fill in all the compulsory fields, included the field devoted to the description of their motivational profile. Should there be any problems with the online application system, applicants are advised to contact the Master Secretariat via email at [humanrights@santannapisa.it](mailto:humanrights@santannapisa.it) and request instructions.

The following documents shall be enclosed with the application:

- ❑ **CV/ résumé;**
- ❑ **Transcript of all records of the BA degree** (or equivalent), with the marks of each single exam passed and, if applicable, the final mark, issued by the applicant's University and written either in Italian, English, French, German, or Spanish; OR (*if applicable*) equivalent sworn-declaration,



drawn up as per D.P.R. 445/2000. Applicants are advised that in case the BA degree transcript is missing, the application will be considered inadmissible;

- ❑ **A Self-declaration listing the marks of every exam passed so far and mentioning the date or session in which you are expected to graduate** (Only for candidates who are expected to attain a university degree before 31 December 2024);
- ❑ **Filled out language knowledge form.**

There will be two rounds of selection. The application deadline for the first round is set on **04 July 2024**, while the application deadline for the second round is set on **12 September 2024**.

**The second round of selection will be held only if there are still places available after the 1<sup>st</sup> round of selection.**

Forged deeds and false statements shall be punished in accordance with the Criminal Code and any other applicable law. The Scuola Superiore Sant'Anna shall conduct random checks of the received deeds/statements.

### **ART. 8 Selection Process**

Applicants will be selected by an ad hoc Selection Committee. The selection process includes an assessment of the applicants' qualifications and, if deemed relevant by the Selection Committee, a telephone or a Skype interview.

The Committee will select the applicants by awarding up to 100 points to their qualifications and motivation, based on the following criteria:

- a) Assessment of qualifications (up to 100 points):
  - Academic curriculum (average of marks received at exams, mark of the graduation exam if applicable, consistency of the curriculum and dissertation with the contents of the Master Programme) up to 30 points;
  - Motivational profile, up to 30 points;
  - Relevant trainings in the sector, up to 14 points;
  - Relevant professional experience in the sector, up to 10 points;
  - Relevant volunteering experience, up to 8 points;
  - Language skills (except English), up to 8 points;

Only applicants who receive an overall score of at least 60/100 points will be considered eligible for the Programme. The younger applicant will have precedence in the case of ex-aequo. All eligible applicants will be inserted in a merit list.

The first 28 applicants on the list will be offered a position in the Master. The remaining eligible candidates will be contacted in accordance with the order of ranking, should any of the previously admitted candidates give up their place.

The Selection Committee will prepare the list of admitted and reserve students, which will be published on the Master's website. The result of the selection will be notified to applicants by email in due time.

### **ART. 9 Tuition fee and Scholarships (Waiver of fee)**

The tuition fee is **7.500,00 Euro**, payable in two instalments of 3.750,00 Euro each. It covers the following: attendance costs and participation to field trips, didactic materials (mainly in electronic format), tutorship and lunches (on class days), access to the School's facilities (including library and computer rooms), and the revenue stamp of 16,00 Euro that shall be affixed to the diploma. Travel, accommodation in Pisa and during the internship are the responsibility of each participant.

An early bird discount is reserved for candidates applying for the first round of selection set on 4 July 2024. For early birds, the course fee is **6.500,00 Euro**, payable in two instalments of 3.250,00 Euro each.

A limited number of partial waivers could be available, depending on financial availabilities, to citizens of non-OECD countries who are eligible for release of a visa for Italy. Selected applicants may apply for the



partial waiver of the tuition fee by motivating their request in a detailed manner on their application form **and** filling out the Self-Declaration on Financial Status available on the Master's webpage. The Scuola Superiore Sant'Anna reserves the right to determine the amount of each contribution and the awarding criteria.

In accordance with art. 9 paragraph 2 of Decree No 68/2012, students with disabilities greater than or equal to 66%, recognized pursuant to art. 3, paragraph 1, of Law 104/1992, are exempted from the payment of the tuition fee. A reduction of 1.5% for each percentage point of disability is applied to those students with disabilities less than 66%. The student with disabilities who intends to make use of the exemption or reduction of the tuition fee shall attach a suitable certification in the on-line application.

#### **ART. 10**

##### **Acceptance – Payment methods**

Admitted applicants who wish to attend the Master Programme are required to confirm their attendance by the deadline indicated in the notification of admission. Said notification will also include instructions for the payment of the enrolment fee that can be made by bank transfer or through the Pagopa Notice procedure.

By the beginning of the Master programme, all admitted participants holding academic qualifications obtained abroad (EU and NON-EU countries) are required to submit the following documentation by the deadline indicated to confirm attendance.

In addition to the documentation referred to in Art. 7, one of the following documents must be submitted:

- a copy of the original degree translated into Italian. The translation must be authenticated by the competent Italian Diplomatic Authorities of the country in which the institution that issued the educational qualification is located. No translation is necessary if the degree was issued in either English, French, Spanish or German;  
or
- a “Certificate of Equivalence of Qualification” of the educational qualification obtained abroad issued by the competent Italian diplomatic or consular representations of the country in which the educational qualification was obtained;  
or
- a Declaration of comparability ENIC-NARIC (go to: - <http://www.cimea.it/en/services.aspx>).

In order to finalise their attendance to the Master, before the beginning of the courses all participants shall hand in to the Master Secretariat a revenue stamp of 16,00 Euro to be affixed to the admission application in order to regularise the attendance in the Master Programme. In the event of any participant withdrawing from or dropping out of the Programme after confirmation of attendance, he/she will not be entitled to reimbursement of any amount paid. Moreover, he/she shall still be bound to pay any fees and expenses accrued up to the time of withdrawal.

The second tuition fee instalment shall be paid by **28 March 2025**.

#### **ART. 11**

##### **First Level Master's Diploma Awarded**

At the end of the Master, participants who have regularly settled the tuition costs and have passed all the required examinations and successfully passed the Final Exam will receive from Scuola Superiore Sant'Anna a First Level Master's Diploma, in accordance with art. 3 of the Italian DM no. 270/2004.

#### **ART. 12**

##### **Person responsible for the competitive entrance examination procedure, personal data processing and prevention of corruption measures**

Under the art. 5 of the Act n. 241/90 and ff.mm., the person in charge of the competition procedure is Lucia Viegi, Head of the U.O. Higher Education - Sant'Anna School of Advanced Studies - Via Maffi 27, 56127 Pisa - tel. + 39 050 883187 - e-mail: [altaformazione@santannapisa.it](mailto:altaformazione@santannapisa.it).

Sant'Anna School of Advanced Studies (hereinafter the “School”), represented by the Rector, as Data Controller, under the article 13 of the EU General Data Protection Regulation n. 679/2016 and under the Italian Legislative Decree 30 June 2003 (“Privacy Code regarding the protection of personal data”) with regard to the processing of personal data, and on his behalf, Giovanna Bottai, [giovanna.bottai@santannapisa.it](mailto:giovanna.bottai@santannapisa.it).



Please read the privacy statement available at <https://www.santannapisa.it/it/alta-formazione-info>. The Sant'Anna School of Advanced Studies operates in compliance with the legislation on the prevention of corruption (L.190 / 2012).